

DOBBS FERRY UNION FREE SCHOOL DISTRICT 2025-2026 BUDGET DEVELOPMENT CALENDAR

November 26, 2024	Present the 2025-2026 Budget Calendar to the BOE for adoption
December 10, 2024	Presentation of Budget Goals
December-January, 2025	Superintendent & Business Official discuss budgets with Administrators
Tuesday, January 21, 2025	Superintendent's 2025-26 Budget Presentation Update1
Monday, January 27, 2025	Contact Westchester County Board of Elections for Poll Lists, Optical Scanning Voting Machines and Technicians
Tuesday, February 4, 2025	Superintendent's 2025-26 Budget Presentation Update 2 Post Notice on Agenda and Website for Nominating Petitions, Personal Registration and Private School Transportation Prepare Legal Announcement/Forward to Legal Counsel for Review Contact WCBOE for latest Inspector List
Friday, February 7, 2025	Prepare Nominating Petitions/ Letters to recruit Inspectors Contact Ballot Printer and Machine Mover/Order Supplies
Monday, February 24, 2025	Forward Legal Announcement to paper to be published: Journal 4/5, 4/26, 5/3 and 5/10 – Four times during the seven weeks Tuesday, (April 1) preceding the budget vote in two newspapers or at least 45 days prior to the budget vote if only one newspaper Nominating Petitions available
Tuesday, March 11, 2025	Superintendent's 2025-26 Budget Presentation Update 3
Thursday, March 20, 2025	Due date for community-initiated propositions which must be included in the notice of the annual election = (see Board Policy 1050 – 60 days prior to budget vote)
Tuesday, March 25, 2025	Superintendent's 2025-26 Budget Presentation Update 4
Tuesday, April 1, 2025	Special Meeting: Finance Committee Review of Superintendent's Budget
Friday, April 4, 2025	Publish first of four legal notices of budget hearing and annual vote in the Journal News newspaper
Tuesday, April 8, 2025	Superintendent's 2025-26 Budget Presentation Update 5
Monday, April 14, 2025	BOLD Systems / BOE Voter File Update (includes PSD)
Monday, April 21, 2025	Due date for submission of petitions for Board of Education candidates. First Candidate Statement due
Tuesday, April 22, 2025	Board of Education finalizes and adopts 2025-2026 Budget and Property Tax Report Card – Last day for Board propositions for the ballot
Tuesday, April 22, 2025	BOCES Budget and Board member vote
Tuesday, April 22, 2025	Drawing for Name Order on Ballot for individuals running for the BOE

Wednesday, April 23, 2025	Property Tax Report Card sent to SED and Newspapers – Within 24 hours of BOE budget adoption and no later than 24 days prior to the annual meeting and election. (24 days = April 28)
Thursday, April 24, 2025	Prepare Absentee and Early Mail Ballot/Mail Ballot to Printers Letters confirming Inspectors/Chairpersons
Friday, April 25, 2025	Mail Military Ballots Mail Permanently Sick & Disabled Absentee Ballots Absentee & Early Mail Ballots available
Friday, April 25, 2025	Publish second of four legal notices of budget hearing and annual vote in the Journal News newspaper
Tuesday, April 29, 2025	Budget statement and required attachments available – Must be available at least 7 days before budget hearing (= May 6)
Friday, May 2, 2025	Publish third of four legal notices of budget hearing and annual vote in the Journal News newspaper
Tuesday, May 6, 2025	Public Hearing on Budget – at least 7 days but no more than 14 days before the budget vote (May 6 =14 days)
May 7 - 12, 2025	Mail budget newsletter/notice to eligible voters – After budget hearing but no later than six days prior to the vote (= May 14) (According to NYSSBA)
Friday, May 9, 2025	eBook Delivery Date from Bold Systems
Friday, May 9, 2025	Publish fourth of four legal notices of budget hearing and annual vote in the Journal News newspaper
Monday, May 12, 2025	Voter registration – Not more than 14 days nor less than five days before the annual meeting - 3:30 PM – 7:30 PM (= 4 consecutive hours between 7:00 AM – 8:00 PM – HS Gymnasium Foyer
Weds., May 14, 2025	Deadline for Absentee & Early Mail Ballot <i>Applications</i> to be received in the District Office if voter is requesting the Ballot be sent to them via the U.S. Mail
Tuesday, May 20, 2025	Annual meeting – Budget Vote and Trustee Election – Third Tuesday in May - 7:00 AM to 9:00 PM – HS Gymnasium Absentee & Early Mail Ballots – Due in the District Office <u>no later than</u> 5:00 PM